



Student Acknowledgment/Agreement for Audio Recording Lectures

I understand that, pursuant to the Rehabilitation Act of 1973 and/or the ADA, because I am a student with a disability that affects my ability to take or read notes, TCU has granted my request for an accommodation which allows me to audio record class lectures in courses in which I am enrolled, where such recording would otherwise be prohibited, subject to the conditions stated below:

Please initial below:

_____ I may record my class lectures for use in my personal studies only. I may not record lectures, under this accommodation, for any other purpose or use. I may not copy any recording I make.

_____ I will let the lecturer know in advance when I will be audio recording.

_____ This TCU accommodation does not authorize video recording.

_____ I may not disclose, provide, play, sell, license, or publicize any recording I make pursuant to this TCU accommodation with or to any other person or student without the written consent of the lecturer and any applicable copyright owner. This prohibition includes placing all or any portion of the recording, or a transcript of the recording, on the internet or on social media. I will take appropriate steps to prevent any prohibited disclosure or publicizing of the audio recordings or transcripts of the audio recordings.

_____ I may not use a recorded lecture in any way against, or to harass or embarrass, the lecturer, students, or other person(s) whose classroom comments are recorded under this accommodation.

_____ At the discretion of the lecturer, I may be prohibited from recording during classes or portions of classes which involve personal discussion and self-disclosure. As an alternative in such cases, I will remind the lecturer or other appropriate person about my accommodation, so that the lecturer or other appropriate person can assist me in obtaining class notes. Such notes will refer only to principles, theories, and techniques demonstrated, and not specific content or personal details shared.

_____ I understand that the recorded lectures may be protected by law, including copyright law. I may not publish or quote without the expressed consent of the owner of any applicable copyright and without properly identifying and giving credit to any applicable copyright owner.

_____ All the above requirements also apply to any transcript of any of the recordings.

_____ When I no longer need the recorded materials for my personal studies, I will tape over, erase, or destroy the recordings and destroy any transcripts of the recordings.

_____ I may not use the recordings or transcripts in a way which violates the TCU student Code of Conduct.

I have read Student Access and Accommodation's Student Acknowledgment/Agreement for Audio Recording Lectures, and I agree to abide by these requirements with regard to any lectures I record pursuant to the TCU disability accommodation while enrolled as a student at TCU.

Signature of Student

Date

*****If submitted digitally, this form must be sent to the Student Access and Accommodation office via your TCU email.*****

Student Access and Accommodation

Ph. 817-257-6567

Fax: 817-257-5358

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